



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## REGIONAL YMCA OF WESTERN CONNECTICUT, INC.

### ACKNOWLEDGMENT OF HANDBOOK RECEIPT FORM

The Employee Handbook describes important information about this organization. It is not intended to cover all situations that may arise during your employment with the Regional YMCA. I understand that I should consult my supervisor regarding any questions not answered in the Employee Handbook.

Since the information, policies and benefits described here are subject to change, I acknowledge that revisions to these documents may occur. All such changes will be communicated through official notices. I understand that revised information may supersede, modify or eliminate existing policies.

I have entered into my employment relationship with this organization voluntarily and acknowledge that there is no specified length of employment. Accordingly, either the organization or I may terminate the relationship at will, with or without cause at any time.

Furthermore, I acknowledge that the Employee Handbook may not be construed as creating a contractual obligation of any kind nor used as a legal document. I have received the document and I understand that it is my responsibility to read and comply with the policies contained in and any revisions made to it.

**(Please sign and return this form)**

Please Print Employee's Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_